



Lakeside Primary School

EXTENDED SCHOOLS/OUT OF SCHOOL HOURS LEARNING POLICY

1. Introduction

We are committed to giving all our pupils every opportunity to achieve the highest of standards in a wide range of activities. Extended Schools/Out of School Hours Learning provide opportunities outside normal lessons to enhance and enrich the school curriculum which young people can take part in voluntarily. These activities can take many forms, names and guises but its purpose is to improve young people's motivation, build their self esteem and help them become more effective learners. Above all, it aims to raise achievement.

2. Aims

- To increase opportunities for all pupils
- To develop a programme of activities based on pupil need
- To enrich and extend pupil's learning experiences
- To raise pupil self-esteem, confidence and motivation
- To improve pupil achievement
- To raise standards of attainment
- To reach all pupils experiencing social deprivation (rural isolation, low income, in care, etc.)
- To improve attendance
- To target disaffected pupils
- To ensure inclusiveness and eligibility for all pupils

3. Objectives

- To increase the range and quality of activities for all pupils
- To keep the whole school and wider community informed of out of school hours learning through presentations, displays, newsletters, etc.

- To develop partnerships with local businesses and the community to ensure sustainability
- To involve parents in their child's education through involvement in out of school hours learning.

4. Activities

Staff across the school have a role to play in the planning, delivery, celebration, evaluation and effectiveness of the school's out of hours learning programme. The Headteacher ensures that the Out of School Hours Learning Policy is implemented and regularly reviewed. Out of school hours learning is firmly embedded with the school's development plan and is linked to the school's targets for improvement and raising achievement.

5. Working with Parents

Parents have an important role in supporting their child's out of school learning opportunities. They are able to encourage their child's attendance and celebrate their child's achievements. The school also supports opportunities for parents to share in their child's learning.

6. Safeguarding and Health & Safety

To ensure the safety of all of our pupils, all staff/volunteers partaking in/supporting with any form of out of school hours learning programme must have a clear fully enhanced DBS checks before commencing any work (paid or voluntary) at Lakeside Primary School. External providers must also evidence 3rd party liability insurance cover and relevant qualifications. Risk assessments for all out of school hours activities must be completed. School procedures in terms of any accidents, attendance registers, fire procedures and drills, collection of pupils, risk assessments etc. are shared with all adults leading such activities and must be adhered to, at all times. In the event of any accident or Health & Safety issue during any such activity, this must be reported to the Headteacher or member of Leadership team in her absence immediately and school protocol followed and adhered to.

7. Equal Opportunities

It is the aim of the school to comply with the Equality Act (2010), Disability Discrimination Act 1995 (Part IV) and the Special Educational Needs and Disability Act 2002 (Part 2). All

reasonable steps will be taken to avoid putting disabled pupils at a substantial disadvantage. The school aims to promote equality in all aspects of school life and with regard to all matters embraced by this policy will comply with relevant legislation relating to equal opportunities, race relations, sex discrimination and age discrimination.

8. Evaluation

The school measures effective out of school learning by:

- Levels of attendance and punctuality at school
- An increase in pupil achievement
- Positive pupil and staff feedback
- An increase in pupils taking part in activities, particularly where specifically targeted
- An increasing range and quality of out of hours' opportunities
- Levels of uptake of out of hours activities
- Improving and more diverse links between the school and the local community

9. Monitoring & Review

This policy is monitored by the Headteacher, Leadership Team and Governing Body and will be reviewed every 2 years or earlier if necessary.

Date of last review: January 2018

Date of next review: January 2019