24th November 2020

**Safety and good conduct on the school site**

Dear Parents or Carers,

As we begin to get nearer to the holiday period I would like to thank all of our families for the support you have shown for the school and staff since September. It is much appreciated by everyone at Lakeside Primary. We have strictly followed the safety rules inside the school building and because the vast majority of parents have done the same when dropping off and picking up children this has meant we have only had a few positive cases (last half term) and a minimum of disruption to teaching and learning.

Could I please remind all parents not to drop their guard at this stage. Follow the rules on the school grounds:

* Wear a mask at all times.
* Only arrive just before the class door opens.
* Leave the premises as soon as your child has gone into class.
* Do not gather in groups on the playground – maintain at least 2 metres social distancing at all times
* Children should line up on arrival in their classes and be ready to go into school. No children should be playing with others from different classes or running round the playground.
* Do not gather in groups outside the school gates or on the path.
* Follow the one way system at all times.

Maintaining these rules will help to keep us all safe and ensure everyone can spend time with their families over the Christmas holiday, if the rules allow.

Finally, I am sorry to have to issue a reminder that respectful and polite behaviour from all children and parents is expected on school grounds and in the vicinity of the school.

**Any abuse or intimidation of pupils, parents or staff will be reported to the Police. You may also be banned from the school premises.**

Yours sincerely,

Mr J Bullock

Head Teacher